



Join Our Team!

Are you inspired to amplify the voices of people experiencing homelessness and the healing power of music? Do you love to cultivate community and create inclusive performance spaces & programs? Do you possess strong musical and communication skills with a commitment to empathy, respect, and compassion? If so, we invite you to apply to join our team at Urban Voices Project as **Associate Music Director**.

About Us

Urban Voices Project (UVP) is a small non-profit arts organization founded in 2014. We create transformative musical programs to address a spectrum of needs in communities with lived experience of homelessness across the greater Los Angeles area, with a focus on Skid Row and in partnership with social, civic and healthcare organizations. We are a small and engaged team committed to creating uplifting experiences for all participants and deepening our impact through community responsiveness.

Role Overview

Under the guidance of the Artistic Director, the Associate Music Director will play a key role in the musical direction and artistic support of the UVP Performance Ensemble. The Associate Music Director also facilitates other UVP Programs, including Neighborhood Sing, Music Labs (Education & Wellness), Buskfest, and others as fit, and supports the general administration of UVP Programs.

Duties and Responsibilities

- Choir Music Direction: play supporting and leading artistic roles for UVP Performance Ensemble performances and rehearsals (Choir Direction, Accompaniment)
- Choir Artistic Support & Administration: Prepare charts and practice tools, Songwriting and arrangement for original music, Choir management and band staffing, Lead Choir committees
- Programs Facilitation (Non-Choir): Facilitate supportive music program spaces in co-teaching and solo models, Support Musical Direction of Annual Special Events
- General Choir & Programs Admin: Research and integrate best practices for program facilitation and leadership, Sound tech and setup & breakdown support for choir and staffed programs, maintain communication with internal and external stakeholders

Qualifications

- Bachelor's Degree in the Performing Arts or relevant fields. Equivalent experience considered in lieu of formal education.

- A minimum 5 years of experience working in choir and vocal instruction.
- A minimum 5 years of experience, knowledge, and appreciation of music education.
- Ability to self-accompany for rehearsals and performances with instrument(s), accompaniment tracks less preferred but acceptable.
- Strong organizational and communication skills.
- Ability to work effectively in a small team environment.
- Ability to complete hybrid work with a remote, home office.
- Ability to travel and transport equipment for multiple programs and gigs in the LA area.
- Proficiency with Google Suite strongly preferred, other software proficiency a plus.
- Demonstrated commitment to social justice and inclusivity.
- Experience serving vulnerable communities is preferred.
- Conflict management, crisis prevention, and/or mediation skills preferred.
- Proficiency in Spanish is preferred.

Compensation & Benefits

- Pay range \$26/hour – \$30/hour commensurate with experience. This is a part-time (20-25h), non-exempt position.
- Health, dental, and vision plan; Retirement plan (CalSavers); Paid holidays; accrued vacation and sick time.
- Flexible work schedule and supportive team environment.
- Opportunities for professional development and growth within the organization.
- Meaningful work that makes a difference in the lives of others.

If you are inspired by our mission and values and eager to make a difference in your community, we encourage you to apply for the Associate Music Director position at UVP. Together, we can create a more inclusive and compassionate world through the transformative power of music.

To apply, please send one pdf including your resume and a cover letter outlining your relevant experience and why you are interested in joining our team to info@urbanvoicesproject.org.

UVP is an equal opportunity employer committed to diversity and inclusion. We welcome applicants from all backgrounds and identities to apply. Thank you for considering a career with us at UVP. We look forward to hearing from you!